

Quick Reference Guide 2023/2024



**Purpose:** On occasion, Redpath will send a supplier a "Blanket Purchase Agreement". The following guide will help suppliers understand how to update pricing for those agreement.

Supplier

**Supplier Portal** 

0

PA_30000005816176_204_1.pdf ~ 34 KB		
om: Alain Gauthier < <u>Al.Gauthier@redpathmining.com</u> > ent: Wednesday, August 2, 2023 12:43 PM		
:: Parts TS < <u>parts@mcktemiskamingshores.ca</u> > <b>ibject:</b> Document Blanket Purchase Agreement 201	REDPATH CANADA LIMITED Mining Contractors and Engineers	Blanket Purchase Agreement 204
Review the purchasing document and any files that are attached to the message.	HELPATH	
	Supplier Details: Company Contact Address	
	Submit your response to: Company Redpath Canada Limited	
	Contact Alain Gauthier	

purchase inventory. If you are receiving an agreement from Redpath, it is because we have your products in one of our inventory. To eliminate the future need for quoting, we ask that our suppliers submit a price list for these items.



- 1. Login to Portal and click on **Supplier Portal**.
- 2. Click on Manage Agreements.

Mining Contractors RECENTION and Engineers	
	Good morning, Primary Contact!
	Supplier Portal Tools Others
	APPS 1 Supplier Portal
	Things to Finish
Mining Contractors REDPATH And Engineers	
Supplier Portal	
Search Orders V Order Num	iber Q
Tasks	
Orders     Manage Orders     Manage Schedules     Acknowledge Schedules in Spreadsheet	
2 - Manage Agreements	
Manage Programs	









Yes.

description.

1. A pop-up box will appear, Click on Warning A 2. Add the reason for the change under This action will create a change order on the document. Do you want to continue? (PO-2055113) Edit Change Order: 3 ⑦ Creation Date 8/8/23 Status Incomplete Adding Prices Main ▲ General ⑦ Procurement BU 22105 BU Supplier Agreement 13 Supplier Site Status Open Supplier Contact Buyer Alain Gauthier Supplier Agreement Creation Date 7/28/23 Email Terms Notes and Attachments Payment Terms Net 30 Shipping Method Your Truck Freight Terms FOB



×

No

Actions V Save V Submit Cancel

1

Initiating Party Supplier Initiator Primary Contact

Start Date 7/14/23

End Date 8/31/26

Currency CAD

D

Buyer managed transportation

- Pay on receipt

\_ Confirming order

Agreement Amount

Minimum Release Amount Released Amount 5,267.85 CAD Description MinMax

Yes

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- 1. Select the line you want to add pricing to and enter in your price.
- 2. Click on Submit.

